

# Bearden Middle School Technology Discipline Chart 2018-19

Infraction	1st Offense	2nd Offense	3rd Offense	4th Offense	
Deletion of browser history and/or using private browser	confiscation of device (1 wk)	Day User status	ISS (2 days) & NO User	* See Using a device while on restricted or No User status	
Use of device in a way not instructed (games, YouTube, non-academic browsing, etc.)	referral in minor log	referral in minor log; confiscation (1-2 days)	referral to Technology Office** confiscation (1 week)	referral to Technology Office** confiscation (1 month)	
Unauthorized apps or websites	referral to Technology Office** (and record in minor log) & confiscation of device (1-2 days)	referral to Technology Office** (and record in minor log) & confiscation of device (3-5 days)	Day User only	No User	
Stealing or vandalizing other students' iPads	Discipline hearing; invoice from KCS for loss or damage of device	Discipline hearing; invoice from KCS for loss or damage of device	Discipline hearing; invoice from KCS for loss or damage of device	Discipline hearing; invoice from KCS for loss or damage of device	
Use of the device and its capabilities to bully/threaten/cyberbully	Day User - Plus other Discipline per Guidelines	Assessment User Only - Plus other Discipline per Guidelines	No User - Plus other Discipline per Guidelines	No User - Plus other Discipline per Guidelines	
Sites, sounds, music, and/or images of a highly sexual nature (pornography) *major	Up to 4 days of OSS or a disciplinary hearing for possible long term suspension; No User	Disciplinary Hearing for potential long term suspension	Disciplinary Hearing for potential long term suspension	Disciplinary Hearing for potential long term suspension	
Device contains inappropriate and/or non-academic videos, images, text, etc. primarily done during class time when they should be doing school work (on cell phone, iPad, school computer) *minor	ISS (up to 2 days); confiscation (1 week)	ISS (3-5 days); confiscation of device (1 month)	Day User; (3-5 days) ISS	No User; DH; OSS (5-10 days)	
Violating the academic purpose of technology (airdrop, private email, Apple ID, inappropriate language or images on device, misuse of Google apps or Drive )	ISS (up to 2 days); confiscation (1 week)	ISS (3-5 days); confiscation of device (1 month)	Day User; OSS (1-4 days)	No User; DH; OSS (5-10 days)	

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Unauthorized pictures of students and/or staff	referral to Technology Office** (and record in minor log) & confiscation of device (1-2 days)	referral to Technology Office** (and record in minor log) & confiscation of device (1wk)	Day User	No User	
Manipulation of another student's work	office referral; ISS (1 day)	office referral; ISS (2 days)	Day User; (3-5 days) ISS	No User; OSS (1-4 days)	
Using a device while on restricted or No User status	Restricted = confiscation of device (1 month); No User = ISS (3-5 days)	Restricted = No User; No User = OSS (1-4 day)	Restricted = ISS (3-4 days); No User = OSS (5-10 days) with a DH	Restricted = OSS (1-4 days); No User = DH (11-45 days)	
Habitually bringing an uncharged iPad to school or not bringing the device at all	referral to Technology Office** (teacher records in minor log & calls home) student made a day user for one week - expected to check it in and out with Mrs. Pace	referral to Technology Office** (teacher records in minor log & calls home) student made a day user for two weeks - expected to check it in and out with Mrs. Pace; 1 day ISS	Permanent Day User; 2 days ISS	No User; 3-5 Days ISS	
Disrespectful or insubordinate to staff member investigating electronic device usage. (Minor*)	Office Referral ISS (3 days); Confiscation (2 weeks)	Office referral Up to 4 days of OSS. I-Pad Suspension 1 Month.	Office referral Up to 4 days of OSS or a disciplinary hearing for possible long term suspension; Day User	Disciplinary hearing for possible long term suspension; No User	
Disrespectful or insubordinate to staff member investigating electronic device usage. (Major - Such as failure to surrender device, snatching device from Teacher directing Profanity to Teacher*)	Office referral Up to 4 days of OSS. I-Pad Suspension 1 Month.	Office referral Up to 4 days of OSS or a disciplinary hearing for possible long term suspension; Day User	Disciplinary hearing for possible long term suspension; No User	Disciplinary hearing for possible long term suspension; No User	
*Students with multiple infractions will receive discipline in relation to each infraction at the discretion of administration in accordance with the KCS discipline matrix.					

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<p>**a referral to the Technology Office means that the teacher has put the <b>referral into Aspen</b>, but has <b>also contacted Shedden and Pace</b> with specific information so they can address the infraction.</p>	DH = Disciplinary Hearing	ISS = In School Suspension	OSS = Out (of) School Suspension		

\*\*\*Teachers, if in doubt bring the device and/or the infraction/write up to the Tech Office. If we aren't the ones to handle it, we will get it in the appropriate hands.